

CITY OF WETUMKA

FISCAL YEAR 2018-2019

BUDGET

RECEIVED

JUL 12 2018

State Auditor
and Inspector

Hughes

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CITY OF WETUMKA

202 North Main Street
Wetumka, Oklahoma 74883



June 11, 2018

Dear Council Members

This is the budget proposal for Fiscal Year 2018-19

This budget reflects figures that I derived from the previous twelve month budget. Municipal Law allows you to budget 100% of what your revenue was for the previous year.

The City's general fund and municipal authority decreased from the previous year and as the expenses are rising.

We currently have 20 full time employees that are good, hard working, dedicated employees. Regretfully after long study of this year's budget I cannot see that the City of going to be able to give any raises for this budget period.

The city employees and I appreciate the City Council and your support.

Sincerely,

Aaron Walker Jr.

City Manager/Superintendent

NOTICE OF PUBLIC HEARING

A Public Hearing for the purpose of hearing public comments on the proposed budget for FY 2018-2019 will be held at the City Council Meeting on June 11, 2018 at 6:30 P.M. The hearing will be held in the City Council Chambers of the Wetumka City Hall.

The following is a summary of the proposed budget for the City of Wetumka for Fiscal Year 2018-2019.

BUDGET SUMMARY

GENERAL FUND	
Administrative Dept.	\$108,018
Police Dept.	266,206
Fire Dept.	19,400
Park Dept.	26,704
Library Dept.	22,863
Cemetery Dept.	80,195
General Government	<u>177,527</u>
	700,913
ELECTRIC FUND	765,342
WATER FUND	352,423
SEWER FUND	118,017
SANITATION FUND	81,075
STREET & ALLEY FUND	44,322
WATER IMPROVEMENT FUND (1% sales tax)	92,747
SEWER IMPROVEMENT FUND (1% sales tax)	92,747
GENERAL FUND (2% sales tax)	185,494
CITY SALES TAX FUND – (1% sales tax)	
Electric System Improvement (50%)	46,374
Street Improvement (30%)	27,824
General Improvement (20%)	<u>18,549</u>
	92,747
SEWER CAPITAL IMPROVEMENT FUND (\$4.00 FEE)	18,615
STREET IMPROVEMENT FUND (\$3.00 UI)	22,838

Copies of the proposed budget are on file in the office of the City Clerk and may be inspected during normal office hours.

CITY OF WETUMKA

RESOLUTION NO. 2018-03

A RESOLUTION APPROVING THE CITY OF WETUMKA

BUDGET FOR FISCAL YEAR 2018-2019

WHEREAS, the City of Wetumka adopted the Oklahoma Municipal Budget Act in 1982; and

WHEREAS, the Chief Executive Officer has prepared a budget consistent with the Act; and

WHEREAS, this budget has been formally presented to the Wetumka City Council; and

WHEREAS, the Wetumka City Council has conducted a Public Hearing in compliance with Section 17-208 of the Act; and

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WETUMKA, OKLAHOMA:

Section 1. The City Council does hereby adopt the Fiscal Year 2018-2019 Budget on the 11th day of June, 2018, as follows:

(See Budget Document for detail.)

PASSED AND APPROVED by the Wetumka City Council
this 11th day of June, 2018.

MAYOR

ATTEST:

CITY CLERK

ACCOUNT	DESCRIPTION	Curr Budget	Prop Budget
GENERAL FUND			
01-00-041	ALCOHOLIC BEVERAGE TAX	16,544.00CR	15,612.00CR
01-00-043	CEMETERY - 87.5% OF LOT SALES	4,620.00CR	4,515.00CR
01-00-044	CEMETERY - 87.5% OF OTHER REVENUES	12,600.00CR	10,095.00CR
01-00-045	FRANCHISE TAX	5,729.00CR	7,616.00CR
01-00-046	LICENSE & PERMITS	9,216.00CR	10,209.00CR
01-00-047	POLICE FINES	55,761.00CR	51,687.00CR
01-00-048	SALES TAX (2%)	185,518.00CR	185,494.00CR
01-00-049	OIL PRODUCTION	12,873.00CR	0.00
01-00-050	LIBRARY	0.00	0.00
01-00-051	GENERAL FUND MISC.	64,716.00CR	70,743.00CR
01-00-053	TRANSFERS FROM MUN AUTH FUND	372,000.00CR	334,800.00CR
01-00-054	AVAILABLE FUND BALANCE	0.00	0.00
01-00-056	TRANSFER W.I.P. CAPITAL RESERVE	10,142.00CR	10,142.00CR
	TOTAL REVENUE	749,719.00CR	700,913.00CR
01-01-100	PERSONAL SERVICES - CITY MANAGER	16,500.00	16,500.00
01-02-100	PERSONAL SERVICES - CITY CLERK	28,218.00	28,218.00
01-03-100	PERSONAL SERVICES - CITY TREASURER	25,200.00	25,200.00
01-04-100	PERSONAL SERVICES - CITY ATTORNEY	4,200.00	4,200.00
01-05-100	PERSONAL SERVICES - MUN. JUDGE	3,900.00	3,900.00
01-30-100	ADMIN. DEPT. BENEFITS	35,000.00	30,000.00
01-06-100	PERSONAL SERVICES - POLICE DEPT.	245,196.00	213,308.00
01-06-200	MAINTENANCE & OPERATIONS	50,000.00	52,898.00
01-06-300	CAPITAL OUTLAY	0.00	0.00
	DEPT TOTAL	295,196.00	266,206.00
01-07-100	PERSONAL SERVICES - FIRE DEPT.	4,400.00	4,400.00
01-07-200	MAINTENANCE & OPERATIONS	20,000.00	15,000.00
01-07-300	CAPITAL OUTLAY	0.00	0.00
	DEPT TOTAL	24,400.00	19,400.00
01-09-100	PERSONAL SERVICES - PARK DEPT.	6,000.00	6,000.00
01-09-200	MAINTENANCE & OPERATIONS	30,000.00	15,000.00
01-09-300	CAPITAL OUTLAY	0.00	5,704.00
01-09-043	LAKE IMPROVEMENTS CLAIMS	5,704.00	0.00
	DEPT TOTAL	41,704.00	26,704.00
01-10-100	PERSONAL SERVICES - LIBRARY BD.	13,840.00	13,840.00

ACCOUNT	DESCRIPTION	Curr Budget	Prop Budget
01-10-200	MAINTENANCE & OPERTIONS	9,023.00	9,023.00
10-300	CAPITAL OUTLAY	0.00	0.00
	DEPT TOTAL	22,863.00	22,863.00
01-11-100	PERSONAL SERVICES - CEMETERY DEPT.	71,195.00	71,195.00
01-11-200	MAINTENANCE & OPERATIONS	25,000.00	9,000.00
01-11-300	CAPITAL OUTLAY	0.00	0.00
	DEPT TOTAL	96,195.00	80,195.00
01-13-100	PERSONAL SERVICES - GEN GOVT.	20,000.00	29,464.00
01-13-200	MAINTENANCE & OPERATIONS	136,343.00	148,063.00
01-13-300	CAPITAL OUTLAY	0.00	0.00
	DEPT TOTAL	156,343.00	177,527.00
	TOTAL EXPENDITURES	749,719.00	700,913.00
	BALANCE OF BUDGET	0.00	0.00

ACCOUNT	DESCRIPTION	Curr Budget	Prop Budget
M U N I C I P A L A U T H O R I T Y F U N D			
02-00-042	ELECTRIC	1,226,426.00CR	1,151,337.00CR
02-00-041	WATER	270,543.00CR	201,585.00CR
02-00-052	SEWER FEES	84,504.00CR	77,424.00CR
02-00-062	SANITATION FEES	99,545.00CR	101,162.00CR
02-00-043	SALES TAX ON ELECTRIC	77,500.00CR	73,068.00CR
02-00-044	UTILITY IMPROVEMENT BONDS	18,922.00CR	19,032.00CR
02-00-045	LONG AND SHORT	0.00	0.00
02-00-046	MISCELLANEOUS	24,308.00CR	27,673.00CR
02-00-047	ACUREN/OLG LEASE/RENT	42,000.00CR	42,000.00CR
02-00-048	TRANSFERS TO GENERAL FUND	372,000.00	334,800.00
02-00-049	TRANSFERS TO STREET & ALLEY	38,100.00	30,240.00
02-00-072	TRANSFERS TO ELECTRIC IMPROVEMENT	0.00	0.00
02-00-050	BANK LOAN - ELECTRIC BILLS	0.00	0.00
	TOTAL REVENUE	1,433,648.00CR	1,328,241.00CR
02-14-100	PERSONAL SERVICES - ELECTRIC	150,000.00	140,342.00
02-14-200	MAINTENANCE & OPERATIONS	720,000.00	625,000.00
02-14-300	CAPITAL OUTLAY	0.00	0.00
	DEPT TOTAL	870,000.00	765,342.00
02-40-100	PERSONAL SERVICES - WATER	231,000.00	241,000.00
02-40-200	MAINTENANCE & OPERATIONS	136,363.00	111,423.00
02-40-300	CAPITAL OUTLAY	0.00	0.00
	DEPT TOTAL	367,363.00	352,423.00
02-12-100	PERSONAL SERVICES - SEWER DEPT.	70,000.00	73,000.00
02-12-200	MAINTENANCE & OPERATIONS	39,285.00	45,017.00
02-12-300	CAPITAL OUTLAY	0.00	0.00
	DEPT TOTAL	109,285.00	118,017.00
02-08-100	PERSONAL SERVICES - SANITATION	0.00	0.00
02-08-200	MAINTENANCE & OPERATIONS	87,000.00	81,075.00
02-08-300	CAPITAL OUTLAY	0.00	0.00
	DEPT TOTAL	87,000.00	81,075.00
02-95-041	CREDIT CARD FEES	0.00	7,854.00
02-95-200	CREDIT CARD FEES-CLAIMS	0.00	3,530.00
	DEPT TOTAL	0.00	11,384.00
02-96-041	ACUREN LEASE/RENT	0.00	0.00
02-96-042	ACUREN SECURITY DEPOSIT	0.00	0.00
02-96-200	ACUREN/OLG RENT CLAIMS	0.00	0.00

ACCOUNT	DESCRIPTION	Curr Budget	Prop Budget
	DEPT TOTAL	0.00	0.00
02-99-041	CALYX LEASE/RENT	0.00	0.00
02-99-042	CALYX SECURITY DEPOSIT	0.00	0.00
02-99-200	CAYLEX/OLG RENT CLAIMS	0.00	0.00
UN-DE-RLI		0.00	0.00
	DEPT TOTAL	0.00	0.00
02-97-041	EDOW BUILDING SYSTEMS	0.00	0.00
02-97-042	EDOW SECURITY DEPOSIT	0.00	0.00
02-97-200	EDOW BUILDING SYSTEMS	0.00	0.00
	DEPT TOTAL	0.00	0.00
TO-TA-LEX	TOTAL EXPENDITURES	1,433,648.00	1,328,241.00
	BALANCE OF BUDGET	0.00	0.00
STREET AND ALLEY			
03-00-041	COMMERCIAL VEHICLE TAX	8,395.00CR	8,395.00CR
03-00-042	GASOLINE EXCISE TAX	2,275.00CR	2,065.00CR
03-00-043	TRANSFERS FROM MUN AUTH FUND	38,100.00CR	30,240.00CR
03-00-044	AVAILABLE FUND BALANCE	0.00	0.00
	TOTAL REVENUE	48,770.00CR	40,700.00CR
03-15-100	PERSONAL SERVICES - STREET&ALLEY	40,391.00	34,832.00
03-15-200	MAINTENANCE & OPERATIONS	8,379.00	5,868.00
03-15-300	CAPITAL OUTLAY	0.00	0.00
	TOTAL EXPENDITURES	48,770.00	40,700.00
	BALANCE OF BUDGET	0.00	0.00

ACCOUNT	DESCRIPTION	Curr Budget	Prop Budget
04-00-041	CEMETERY - 12.5% REVENUE	0.00	2,070.00CR
J0-200	CEMETERY CLAIMS	0.00	2,070.00
	BALANCE OF BUDGET	0.00	0.00
05-00-041	METER DEPOSITS RECEIVED	0.00	13,000.00CR
05-00-300	METER DEPOSITS REFUNDED	0.00	13,000.00
05-00-046	METER DEP TRANSFER FROM GF	0.00	0.00
	BALANCE OF BUDGET	0.00	0.00
19-00-041	EQUIPMENT FUND REVENUE	0.00	0.00
19-00-200	EQUIPMENT FUND EXPENDITURES	0.00	0.00
	BALANCE OF BUDGET	0.00	0.00
06-00-041	LIBRARY GRANTS - STATE AID	0.00	3,000.00CR
06-00-200	LIBRARY STATE AID-CLAIMS	0.00	3,000.00
	BALANCE OF BUDGET	0.00	0.00
56-00-041	LIBRARY DONATIONS REVENUE	0.00	0.00
56-00-200	LIBRARY DONATIONS CLAIMS	0.00	0.00
	BALANCE OF BUDGET	0.00	0.00
12-00-041	COURT CLK - POLICE FINES COLLECTED	0.00	65,000.00CR
12-00-200	COURT CLERK - FINES/CLEET	0.00	65,000.00
	BALANCE OF BUDGET	0.00	0.00

ACCOUNT	DESCRIPTION	Curr Budget	Prop Budget
08-00-040	TRANSFERS FROM WATER DEPT.	11,233.00CR	6,500.00CR
08-00-041	1% OF SALES TAX-WATER IMPROVEMENT	92,759.00CR	92,747.00CR
08-00-042	INTEREST	25.00CR	61.00CR
08-00-044	FEMA FUNDS	0.00	0.00
08-00-043	AVAILABLE FUND BALANCE	0.00	0.00
08-00-046	WATER IMP TRANS FROM GF	0.00	0.00
	TOTAL REVENUE	104,017.00CR	99,308.00CR
08-00-200	CLAIMS/PAYMENTS-WATER IMPROVEMENT	104,017.00	99,308.00
	TOTAL EXPENDITURES	104,017.00	99,308.00
	BALANCE OF BUDGET	0.00	0.00
13-00-041	W.I.P. CAPITAL RESERVE FUND	10,141.20CR	10,142.00CR
13-00-200	W.I.P. CAPITAL RESERVE FUND	10,141.20	10,142.00
	BALANCE OF BUDGET	0.00	0.00
68-00-041	W.I.P. CAPITAL	10,141.20CR	10,142.00CR
68-00-200	W.I.P. CAPITAL	10,141.20	10,142.00
	BALANCE OF BUDGET	0.00	0.00
07-00-041	1% OF SALES TAX-SEWER IMP	92,759.00CR	92,747.00CR
07-00-042	INTEREST	25.00CR	92.00CR
07-00-043	AVAILABLE FUND BALANCE	0.00	0.00
	TOTAL REVENUE	92,784.00CR	92,839.00CR
07-00-200	CLAIMS/PAYMENTS-SEWER IMP FUND	92,784.00	92,839.00
	BALANCE OF BUDGET	0.00	0.00
09-00-041	STREET ASSESSMENTS	22,698.00CR	22,838.00CR
09-00-042	30% OF 1 CENT SALES TAX-ST ASSESS.	27,828.00CR	27,824.00CR
09-00-043	INTEREST	30.00CR	54.00CR
09-00-044	AVAILABLE FUND BALANCE	0.00	140,000.00CR
	TOTAL REVENUE	50,556.00CR	190,716.00CR

ACCOUNT	DESCRIPTION	Curr Budget	Prop Budget
09-00-200	CLAIMS/PAYMENTS-ST. ASSESSMENT FD	50,556.00	190,716.00
	BALANCE OF BUDGET	0.00	0.00
10-00-041	50% OF 1 CENT SALES TAX-ELECT IMP.	46,379.00CR	46,374.00CR
10-00-042	INTEREST	25.00CR	95.00CR
10-00-044	TRANSFERS FROM MUN AUTH	0.00	0.00
10-00-043	AVAILABLE FUND BALANCE	0.00	100,000.00CR
	TOTAL REVENUE	46,404.00CR	146,469.00CR
10-00-200	CLAIMS/PAYMENTS-ELECT SYS IMP FUND	46,404.00	146,469.00
	BALANCE OF BUDGET	0.00	0.00
11-00-041	20% OF 1 CENT SALES TAX - GEN IMP.	18,552.00CR	18,549.00CR
11-00-042	INTEREST	20.00CR	112.00CR
11-00-043	AVAILABLE FUND BALANCE	0.00	25,000.00CR
	TOTAL REVENUE	18,572.00CR	43,661.00CR
11-00-200	CLAIMS/PAYMENTS-GEN IMP FUND	18,572.00	43,661.00
	BALANCE OF BUDGET	0.00	0.00
88-00-041	SEWER CAPITAL IMPROVEMENT	19,838.00CR	18,615.00CR
88-00-042	INTEREST	0.00	0.00
88-00-043	AVAILABLE FUND BALANCE	0.00	0.00
	TOTAL REVENUE	19,838.00CR	18,615.00CR
88-00-200	CLAIMS - SEWER CAP IMP	19,838.00	18,615.00
	BALANCE OF BUDGET	0.00	0.00

ACCOUNT	DESCRIPTION	Curr Budget	Prop Budget
17-00-041	W.M.A. SALES TAX FUND	0.00	0.00
17-00-042	INTEREST	0.00	0.00
17-00-200	W.M.A. SALES TAX FUND/BK PAYMENTS	0.00	0.00
	BALANCE OF BUDGET	0.00	0.00
58-00-041	CDBG WATER PLANT LAGOON GRANT	0.00	0.00
58-00-042	INTEREST	0.00	0.00
58-00-200	CDBG WATER PLANTLAGOON GRNT/CLAIMS	0.00	0.00
	BALANCE OF BUDGET	0.00	0.00
28-00-041	C.D.B.G. - CAPITAL IMP. PLAN	0.00	0.00
28-00-042	C.D.B.G. - INTEREST EARNED ON ACCT	0.00	0.00
28-00-200	C.D.B.G. - CAPITAL IMP. PLAN CLAIM	0.00	0.00
	BALANCE OF BUDGET	0.00	0.00
38-00-041	HAZARD MITIGATION GRANT	0.00	0.00
38-00-042	HAZARD MITIGATION GRANT-INTEREST	0.00	0.00
38-00-200	HAZARD MITIGATION GRANT CLAIMS	0.00	0.00
	BALANCE OF BUDGET	0.00	0.00
18-00-041	F D SPECIAL INTEREST GRANT	0.00	1,922.10CR
18-00-042	INTEREST	0.00	0.00
18-00-200	F D SPECIAL INTEREST GRANT-CLAIMS	0.00	1,922.10
	BALANCE OF BUDGET	0.00	0.00
98-00-041	CENA ADULT CENTER GRANT - REVENUE	0.00	0.00
98-00-042	CENA ADULT CENTER GRANT - INTEREST	0.00	0.00
98-00-200	CENA ADULT CENTER GRANT - CLAIMS	0.00	0.00

UNITED STATES DEPARTMENT OF AGRICULTURE
STATEMENT OF BUDGET, INCOME AND EQUITY

Schedule 1

Name CITY OF WETUMKA

Address 202 N. MAIN
WETUMKA, OK. 74883

(1) OPERATING INCOME	PRIOR YEAR Actual (2)	ANNUAL BUDGET BEG 07-01-18 END 06-30-19 (3)	For the _____ Months Ended _____		Actual YTD (Over) Under Budget Col. 3 - 5 = 6 (9)
			CURRENT YEAR		
			Actual Data		
			Current Quarter (4)	Year To Date (5)	
1. WATER REVENUE	270,543	201,585			0
2. _____					0
3. _____					0
4. _____					0
5. Miscellaneous					0
6. Less: Allowances and Deductions					0
7. Total Operating Income (Add lines 1 through 6)	270,543 0	201,585 0	0	0	0
OPERATING EXPENSES					
8. PERSONAL SERV	231,000	241,000			0
9. MAINT/OPERATION	136,363	111,423			0
10. DEBT PAYMENT	111,553	111,553			0
11. _____					0
12. _____					0
13. _____					0
14. _____					0
15. Interest					0
16. Depreciation					0
17. Total Operating Expense (Add Lines 8 through 16)	478,916 0	463,976 0	0	0	0
18. NET OPERATING INCOME (LOSS) (Line 7 less 17)	(111,553) 0	(111,553) 0	0	0	0
NONOPERATING INCOME					
19. SALES TAX	92,759	92,747			0
20. TRANS FROM WD	11,233	6,500			0
21. Total Nonoperating Income (Add 19 and 20)	103,992 0	99,247 0	0	0	0
22. NET INCOME (LOSS) (Add lines 18 and 21)	(7,561) 0	(12,306) 0	0	0	0
23. Equity Beginning of Period					0
24. _____					0
25. _____					0
26. Equity End of Period (Add lines 22 through 25)	0	0	0	0	0

Budget and Annual Report Approved by Governing Body

Quarterly Reports Certified Correct

06-11-18

Secretary

Date

Appropriate Official

Date

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015. The time required to complete this information collection is estimated to average 2-1/2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

CITY OF WETUMKA
ANNUAL SALARY LIST

DEPARTMENT/NAME	2017-18	2018-19
GENERAL FUND-		
City Manager – Aaron Walker Jr.	\$16,500.00	\$16,500.00
City Clerk – Misty Pack	28,218.00	28,218.00
City Treasurer – Pat Allred	25,200.00	25,200.00
City Judge – Robert Spradlin	3,900.00	3,900.00
City Attorney – John Baca	4,200.00	4,200.00
POLICE-		
Chief – Joe Chitwood	28,218.00	28,218.00
Asst. Chief –Chris Perteet	26,640.00	26,640.00
Patrolman – Darrel Armstrong	25,080.00	25,080.00
Patrolman – Daniel Nowlin	25,080.00	25,080.00
Court Clerk – Amie Leader	600.00	600.00
Patrolman –Rufus Scott	10.00 per hr	10.00 per hr
Patrolman-Jason Wilson	10.00 per hr	10.00 per hr
Jailers – (part time)	7.50 per hr	7.50 per hr
PARK-		
Lake caretaker – Patricia Williamson (part time) Plus house & all utilities	5,100.00	5,100.00
LIBRARY-		
Librarian – Joan Hill (part time)	12,240.00	12,240.00
Asst. Librarian – unfilled (relief)	7.50 per hr	7.50 per hr
CEMETERY –		
Caretaker – Donald Bowman	27,420.00	27,420.00
Asst. Caretaker- Devin Gridley	21,600.00	21,600.00

DEPARTMENT/NAME

2017-18

2018-19

GENERAL GOVERNMENT-

Janitor –

SEWER –

Sewer – Clayton W. Williamson
Matthew Bradshaw22,800.00
22,200.0022,800.00
22,200.00

ELECTRIC-

Electrician – David Bencoma
Asst. Electrician – Clifton Williamson
Meter Reader – Roger Absher
Billing Clerk – Amie Leader25,200.00
22,800.00
22,800.00
22,800.0025,200.00
22,800.00
22,800.00
22,800.00

WATER –

City Superintendent – Aaron Walker Jr.
Water Department – Clayton B. Williamson
Plant Supt. – Lynn Mangrum
Plant operator – Dewayne Grissom
Plant operator – James Richmond
Plant operator – Max Neese
Relief operator – Nancy Hulstine
Relief operator- Greg Shanks28,200.00
21,600.00
25,200.00
22,800.00
22,800.00
22,800.00
7.50 per hr
7.50 per hr28,200.00
21,600.00
25,200.00
22,800.00
22,800.00
22,800.00
7.50 per hr
7.50 per hr

STREET & ALLEY –

Mechanic – Richard Osban

24,600.00

24,600.00

CITY OF WETUMKA
FY 2018-2019 BUDGET
CAPITAL OUTLAY

Park Department –Payments on Park Bathroom/showers (Maturity Date 01/15/21)	\$5,704
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